

THIRD-PARTY WAREHOUSE INTEGRATION

Overview

Organizations create, keep, and store physical records. Sometimes, it is beneficial to obtain the services of an off-site storage provider to house and service these records. Advantages to this are cost savings related to storage space and personnel, environmental stability for vital records, and streamlined records destruction. Disadvantages however, include reduced records information access, lengthened times of retrieval, and often significant monthly storage and service charges.

Historically, organizations using off-site storage providers have had to implement and access two separate software applications, one to manage their active in-house records, and another to manage those stored off-site. Infolinx has solved that problem.

Application

Infolinx WEB™ may be integrated with solutions like Iron Mountains Connect™, O'Neil oneilBridge™, and Andrews Software InfoKeeper™.

The integrated solution provides a seamless interface directly from within Infolinx WEB™ facilitating pick-up, re-file, and delivery requests, as well as authorizing records destruction processes.

Benefits

Records staff can now manage all of their physical records, regardless of location, from within a single application interface. Accuracy, accountability, and efficiency all improve.

Specific benefits include:

- Seamless off-site provider service requests including pick-up and delivery
- Configurable internal approval of all off-site requests
- Multiple business account support
- Optional inventory reconciliation

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